

**SANTA CLARA COUNTY OFFICE OF EDUCATION**  
1290 Ridder Park Drive, San Jose, CA. 95131-2304

**NOTICE TO BIDDERS INVITING FORMAL BIDS**  
**B 01-24-25 LANDSCAPE MAINTENANCE SERVICES**

- **Notice:** Notice is hereby given that the Board of Trustees of the Santa Clara County Office of Education (hereinafter referred to as (SCCOE), is requesting bids from interested contractors for **landscape maintenance services, throughout SCCOE sites.**

No offer of intent should be construed from this legal notice that the (SCCOE) intends to enter a contract with the interested company for the Site Preparation Project at Gateway unless, in the sole opinion of the (SCCOE), it is in the best interest of the (SCCOE) to do so. The (SCCOE) reserves the right to negotiate final contractual terms with the lowest responsive bidder.

- The SCCOE will conduct a **mandatory** pre-bid job walk on **Tuesday, June 4<sup>th</sup>, 2024, at 10:00am** at **Walden West Outdoor School, 15555 Sanborn Road, Saratoga, CA. 95070.** Failure to attend or tardiness will render bid ineligible.

Please RSVP to:

Gena Santini  
Supervisor, Maintenance & Operations  
(408) 453-6915  
[gsantini@sccoe.org](mailto:gsantini@sccoe.org)

Jas Sohal  
Manager, Purchasing & Warehouse Services  
(408) 453-6858  
[jsohal@sccoe.org](mailto:jsohal@sccoe.org)

- **Required Contractor License:** The class(s) of California contractor's license(s) required to bid on and perform the contract for this Project is **Contractor's License: C-27 Landscaping**
- **Submittal:** Written bids must be sealed and filed with the (SCCOE) at **1290 Ridder Park Drive, San Jose, CA. 95131-2304** no later than **3:00 pm, Tuesday, June 18<sup>th</sup>, 2024**, at which time the SCCOE will publicly open and read all bids. Any bid received after the bid deadline shall be returned to the bidder unopened. All bids will be available for public review after the bid tabulations are complete and recommendation for contract award is submitted. It shall be the full responsibility of all bidders to ensure that bids are delivered to the above office by the time and date stated. Facsimile (FAX) or e-mail copies of the proposal will not be accepted. SCCOE will not be responsible for late deliveries by U.S. mail or any other means.
- **Required Bid Security:** Each bid must be submitted with security in an amount not less than ten percent (10%) of the maximum bid amount as a guarantee that the bidder will enter into the proposed contract, if awarded to the bidder, and will provide the performance and payment bonds, insurance certificates and other documents described in the Contract Documents. Such security must be in one of the following forms: (1) a cashier's check made payable to the SCCOE; (2) a certified check made payable to the SCCOE; or (3) a bond made payable to the SCCOE in the form set forth in the Contract Documents. Any bond must have been issued by a California-admitted surety as defined in Code of Civil Procedure Section 995.120
- **Withdrawal:** Companies may not withdraw proposals for a period of sixty (60) days after the date set for opening of proposals.
- **Questions:** Interested firms should direct questions in writing, no later than **Tuesday, June 11<sup>th</sup>, 2024** to Jose Vera at [jvera@sccoe.org](mailto:jvera@sccoe.org) and Jas Sohal at [jsohal@sccoe.org](mailto:jsohal@sccoe.org). A copy of the bid B 01-24-25 and supporting documents will be available at url: <http://www.sccoe.org/depts/bizserv/purchasing/Pages/Bids-Posting-System.aspx>

County Superintendent of Schools  
Santa Clara County Office of Education

By: Jas S. Sohal  
Manager Purchasing Services

**1<sup>st</sup> Advertisement: May 24, 2024.**

**2<sup>nd</sup> Advertisement: May 31, 2024.**